

**BYLAWS
OF
WILLIAM S. BOYD SCHOOL OF LAW ALUMNI CHAPTER
OF THE UNIVERSITY OF NEVADA-LAS VEGAS ALUMNI ASSOCIATION**

**ARTICLE 1
NAME AND OFFICES**

- 1.1. The name of the Organization is the William S. Boyd School of Law Alumni Chapter (the "Chapter"). The Chapter is a Subchapter of the UNIVERSITY OF NEVADA-LAS VEGAS ALUMNI ASSOCIATION, INC., a Nevada Non-Profit Corporation (the "UNLV Alumni Association").
- 1.2. The principal offices of the Chapter shall be in the office of the Dean of the William S. Boyd School of Law, 4505 Maryland Parkway, Las Vegas, Nevada 89154-1010, and such other offices as the Board of Directors may from time to time authorize.

**ARTICLE 2
PURPOSE**

- 2.1. Mission Statement: The Chapter seeks to develop relationships and establish lifelong connections between the UNLV Boyd School of Law, its alumni, and friends. The Chapter's goal is to increase support for the Chapter's mission and goals to cultivate goodwill through the strategic and deliberate development of alumni as leaders, volunteers, advocates, and donors. Further, the Chapter is the voice for alumni by serving as the liaison between the alumni of the UNLV Boyd School of Law, the UNLV Boyd School of Law administration, the University and the Nevada legal community.
- 2.2. Objectives:
 - 2.2.1. Foster relationships with alumni and Law School Community.
 - 2.2.2. Develop general activities, programs and resources relevant to Law School and Alumni issues.
 - 2.2.3. Generate endowment and other funds for scholarships.

**ARTICLE 3
MEMBERSHIP**

- 3.1. Reserved.

**ARTICLE 4
BOARD MEMBERS AND THEIR ELECTION, MEETINGS AND DUTIES**

- 4.1. The Board will consist of up to fifteen (15) voting Board Members, referred to as "Directors", including the Executive Committee. The Board will also consist of a number of non-voting members, referred to as "Members-At-Large" deemed appropriate by the current voting Members.

- 4.1.1. Each Director will serve a term of three (3) years.
 - 4.1.2. Each Member-At-Large will serve a term of one (1) year.
 - 4.1.3. Each Member's term will begin January 1 of the year following their election.
 - 4.1.4. Elections shall be conducted in accordance with the Bylaws and such additional elections procedures as the Board may from time to time adopt.
- 4.2. Each annual Member election shall be conducted by the Directors. All members of the Board, Directors, Members-At-Large, and the Executive Committee, may nominate members to the Executive Officers for the Board to vote on. Any incumbent nominee must be in good standing with the Board, actively serving on at least one Committee, and having been present at most meetings. The qualified nominees listed on the ballot who receive the highest total number of votes from the Directors will be elected and assume their duties in January following the year elected. Each voting Director may vote for one candidate per open position. In the event of a tie between the candidates, a re-vote shall occur. In the event that the re-vote results in a tie, the President shall flip a coin after each candidate has been designated a side. The winner of the coin flip will be considered the winner of the tie.
- 4.3. Graduates of the UNLV Boyd School of Law may nominate themselves as a candidate for election by submitting a completed application form (see Appendix A). Nominations for the Board will be accepted from May 15 through June 1 or such other time as specified by the Board Development Committee.
 - 4.3.1. Once all nominations have been received, the Board Development Committee will review the nominations and make selections for presentation to the Board at the July Board meeting.
 - 4.3.2. Any necessary candidate interviews will take place before the August Board meeting.
 - 4.3.3. Voting on the new Board Members will occur at the August Board meeting.
- 4.4. Should any vacancy on the Board arise for any cause whatsoever, the office shall be declared vacant at the next meeting of the Board. Nominations will then be accepted by e-mail for a period to be specified by the Board Development Committee when the office is declared vacant. Following the close of the nominations, at the next meeting of the Board, an election shall be held. The candidate receiving the highest number of votes shall fill the vacancy for the unexpired term of the Member replaced.
- 4.5. In addition to the elected Members, the immediate Past-President of the Chapter shall be a voting Member of the Board for the one (1) year period immediately following such term of Presidency.
 - 4.5.1. The immediate Past-President will be subject to the same attendance policy stated below for Directors and Members-At-Large.

- 4.6. Regular Board Meetings shall be held on the first Tuesday of each month at 6:00 p.m. in the principal office of the Chapter, or at such other time or place that the Members shall from time to time designate.
 - 4.6.1. All Directors and Members-At-Large are expected to attend all Board Meetings.
 - 4.6.2. The Secretary shall provide a report of absent members after each meeting to the Chair of the Governance Committee. If a Director misses more than three (3) Board Meetings in one calendar year, the Chair of the Governance Committee will reach out to said Director to see if they are willing to step down to a Member-At-Large position. If this discussion yields no result, removal will ultimately be determined by a vote of the remaining Directors at the next Board Meeting after the third absence.
- 4.7. The October Meeting shall be designated as the “Annual Meeting.” The Annual Meeting shall be the election of Officers and any other business as may come before the meeting.
- 4.8. All Committees, including the Executive Committee are expected to meet at least once in between every Board Meeting.
- 4.9. The following order of business shall be presided over by the President at any Regular or Special Board Meeting:
 - 4.9.1. Call to Order
 - 4.9.2. Approval of Minutes
 - 4.9.3. Dean’s Report
 - 4.9.4. SBA Liaison’s Report
 - 4.9.5. UNLV Alumni Association Report
 - 4.9.6. Committee Reports
 - 4.9.7. Old Business
 - 4.9.8. New Business
 - 4.9.9. Miscellaneous Items
 - 4.9.10. Adjournment
- 4.10. A quorum shall consist of over 50% of the total number of current Directors of the Board.

ARTICLE 5
OFFICERS AND THEIR ELECTION, MEETINGS AND DUTIES

- 5.1. The Chapter’s Executive Officers shall consist of a President, a Vice-President, a Secretary and a Treasurer, all of whom shall be Directors of the Chapter and shall serve without compensation. These officers comprise the “Executive Committee.”
- 5.2. The Directors shall elect the Executive Committee to their respective offices annually. The election will take place at the October Board Meeting. The election will be held by first taking nominations for each office in the order set forth above, and then voting on each such office in that same order. The vote shall occur by secret ballot. A simple majority of the Directors is required for election.

- 5.2.1. If there are more than two candidates for any office and none obtain a majority, the two with the largest number of votes will have a run-off election.
 - 5.2.2. If there is a tie following the run-off election, each candidate will be given the opportunity to make a short statement to the Directors in support of their candidacy. Following these statements, a second run-off election will occur.
 - 5.2.3. In the event of an unbreakable tie following the second run-off election, a single coin flip shall determine the winner.
- 5.3. Newly elected Officers' terms will commence on January 1, and end on December 31, of the calendar year following their election.
- 5.4. The President shall be the chief executive officer of the Chapter with the power to supervise and direct the Chapter's affairs, and to execute documents to the extent not specifically entrusted to some other Officer.
- 5.4.1. The President shall (i) preside at all Meetings of the Board, (ii) serve as a liaison to the Law School Administration and the Alumni Chapter, (iii) meet directly with the UNLV President and others on behalf of the Chapter, and (iv) in the event of a tie vote at any Board Meeting, the President shall have an additional vote to break the tie. This excludes any tie votes regarding Member elections.
 - 5.4.2. The President shall attend all UNLV Alumni Association meetings during his or her term. However, the President may choose another Executive Officer to attend all UNLV Alumni Association meetings as the Board representative for the elected term.
 - 5.4.2. The President will also preside over Executive Committee sessions and set the agenda. The President has one vote on Executive Committee matters. In the event of an unbreakable tie vote on an Executive Committee matter, the Executive Committee shall bring the matter to the full Board for a vote.
- 5.5. The Vice-President shall assume the duties of the President during the President's absence including, without limitation, the duty to preside over Meetings of the Board and to represent the Chapter. The Vice-President will also have one vote on Executive Committee matters. The Vice-President will assume the office of President for the next calendar year pursuant to Section 4.3 following his or her term as Vice President.
- 5.6. The Secretary shall keep and maintain the minutes of all Board Meetings. The Secretary will also have one vote on Executive Committee matters.
- 5.7. The Treasurer shall keep and maintain all Chapter books and financial records, including but not limited to the annual budget. The Treasurer shall also report on the Chapter's financial condition at all Meetings of the Board and Executive Committee. The Treasurer will also have one vote on Executive Committee matters.
- 5.8. The Director of Alumni Relations for the UNLV Boyd School of Law, or a similar position as designated by the law school administration, will serve as an ex-officio non-voting Member of the Board. In this role, he or she shall provide any required notice for all Board

Meetings and publish the minutes from the prior Board meeting in accordance with Nevada Open Meeting Laws.

- 5.8.1. The Director of Alumni Relations shall meet with the President as needed to determine the needs of the Board.
 - 5.8.2. The Director of Alumni Relations shall also maintain a Membership List.
- 5.9. The Members may, at their discretion, ask the UNLV Boyd School of Law Student Bar Association (SBA) to appoint one or two liaisons from the Boyd student body. The Liaisons will serve for one year and may be reappointed by the SBA. Student liaisons will be non-voting members of the Board.

ARTICLE 6 **COMMITTEES**

- 6.1. Every Member shall serve on at least one committee in each calendar year. The Board will seek a chair or co-chairs for each committee from those who express an interest in serving. Chairs/co-chairs will serve for one-year terms and may be reappointed at the Board's discretion. Committee chairs and members will be assigned at the Annual Retreat.
- 6.2. Committees and their Purposes:
- 6.2.1. Social Events and Outreach Committee: To organize Alumni Chapter and programming and events that serve the community with a focus on maintaining the alumni connection to each other, to the Boyd School of Law, and to current students. This includes, but is not limited to, coordinating efforts for the annual Spring Fling Tournament, sporting outings, happy hours, and "meet and greets."
 - 6.2.1.1. Communications/Social Media Sub-Committee: To maintain the Chapter's Facebook, Twitter, LinkedIn, blogs and other social media programs. The sub-committee is also responsible for broadcasting chapter news and events to alumni through social media, email, and other channels as are necessary and appropriate.
 - 6.2.1.2. Philanthropy Sub-Committee: To develop, coordinate, and oversee an annual philanthropic event sponsored by this Alumni Chapter every calendar year.
 - 6.2.1.3. CLE Sub-Committee: To develop, coordinate, and oversee an annual CLE event sponsored by this Alumni Chapter every calendar year.
 - 6.2.2. Governance Committee: To conduct an annual review of the Chapter's Bylaw and Vision Statement to ensure that both the Bylaws and the Vision Statement serve the needs of the chapter. The Committee will also aid the Chapter in making changes to the Bylaws when necessary, ensuring the Bylaws are in compliance with UNLV's requirements, and ensuring that Member at Large and Director is in compliance with the Chapter's Bylaws.
 - 6.2.3. Fundraising Committee: To seek out and secure methods of fundraising to support the Alumni Chapter's activities and the law school.

- 6.2.3.1. Golf Tournament Sub-Committee: Responsible for organizing the annual alumni golf tournament, including but not limited to securing sponsorships and recruiting members to play.
 - 6.2.4. Board Development Committee: To endeavor to create a diverse pool of applicants for Director, Member at Large, and Executive Officer positions within the Chapter and recommend candidates for the Board's approval. At least three (3) current Members, the President and the Immediate Past President, and a Professional Staff to serve as ex-officio if available shall serve on this committee.
 - 6.2.5. Alumni of the Year Nominating Committee: To review all nominations for the annual alumnus of the year award presented by UNLV and Boyd School of Law, select a first and alternate choice recipient, and prepare and submit the final paperwork to UNLV for review and decision. This is an ad hoc committee and all members on this committee shall serve on at least one additional committee.
 - 6.2.6. Scholarship Committee: To create and maintain standards for the UNLV Boyd School of Law Alumni Scholarship and any other scholarships awarded by the Board, including but not limited to a Young Alumni Scholarship. This committee shall also review applicants for said scholarships alongside the appropriate school personnel and select a first and alternate choice recipient. This is an ad hoc committee and all members on this committee shall serve on at least one additional committee.
- 6.3. These committees may be disbanded, and new committees created to serve the needs of the current board. The disbandment or creation of a new committee will be by majority vote.
- 6.4. Each committee should select one committee member to take and keep minutes from committee meetings to ensure accurate record keeping for future issues and/or events.

ARTICLE 7
AMENDMENT TO BYLAWS

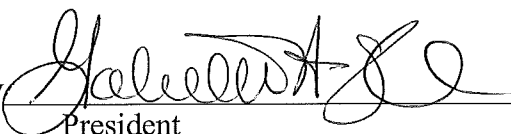
- 7.1. The Bylaws may be amended by a majority vote of the Board Members, provided that a copy of the proposed changes were given to each Member prior to such vote at a regularly scheduled meeting, and provided further that any change in the Chapter Bylaws shall be coordinated with and approved by the UNLV Alumni Association Board of Directors.


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THE FOREGOING BYLAWS WERE DULY READ, CONSIDERED, DISCUSSED, AND APPROVED BY A MAJORITY OF THE DIRECTORS OF THE BOARD AT A MEETING DULY HELD ON THIS 9TH DAY OF JULY, 2019.

IN WITNESS WHEREOF, the President and Secretary of the Chapter have subscribed this instrument on the day and year above written.

**WILLIAM S. BOYD SCHOOL OF LAW ALUMNI CHAPTER
OF THE UNIVERSITY OF NEVADA, LAS VEGAS ALUMNI ASSOCIATION**

By 
President

By 
Secretary

Approved with revision 7/9/2019
Revised 06/28/2019